

INVITATION FOR TENDER FOR HVAC FOR OT AREA

1. Tenders in the prescribed forms are hereby invited on behalf of **DR. N. D. DESAI FACULTY OF MEDICAL SCIENCE AND RESEARCH CENTRE, Nadiad** for **Supply, installation, testing and commissioning and handing over of HVAC for OT Area.**

2. Tender document consisting of the complete specifications, schedule of quantities of the various classes of work to be done, and the set of 'conditions of contract' to be complied with by the person whose tender may be accepted, will be made available via email.
 - A. Section I:
Condition of Contracts
 - B. Section II:
Technical Specifications
 - C. Section III:
Bill of Quantities
 - D. Section IV:
Tender Drawings

Tenderer to acknowledge the receipt of the tender documents via email.

3. Canvassing in any form in connection with tenders is strictly prohibited and the tenders submitted by the Contractors who resort to canvassing shall be liable to rejection.

4. All rates shall be quoted on the proper form of the tender alone.

5. Special care should be taken to write the rates in figures as well as in words, and the amounts in figures only, in such a way that interpolation is not possible. The total amount shall be written both in figures and in words. In case of figures, the word 'Rs.' should be written before the figures, 'e.g. Rs. 2.15 P, and in case of words, the word 'Rupees' should precede and the word 'Paise' should be written at the end. Unless the rate is in whole rupees and followed by the words 'only' it should invariably be up to two decimal places. While quoting the rate in schedule of quantities, the words 'only' should be written closely following the amount and it should not be written in the next line.

6. Rates quoted by the Contractor in item rate tender in figures and words shall be accurately filled in so that there is no discrepancy in the rates, figures and words. However, if a discrepancy is found, the rates quoted by the Contractor in words shall be taken as correct.

7. If the amount of an item is not worked out by the Contractor or it does not correspond with the rate written either in figure or in words then the rate quoted by the Contractor in words shall be taken as correct.

8. Telex/Telegraphic/Fax/Email offers shall not be accepted. The Company does not accept any responsibility for any delay in receipt or non-receipt of bid documents sent by post.

The tenderers may address queries before **24th October 2017** via e-mail.

Email id:

kns.medical@ddu.ac.in; ahd.medical@ddu.ac.in, dkhatwani@systra.com,
dprajapati@systra.com, jantony1@systra.com, agoswami2@systra.com

9. Tenders shall be addressed to attention of **Vice Chancellor**, will be received at the office of "**Dharmsinh Desai University, College Road, Nadiad- 387001, India**" up to **17.00 Hrs.** on **30th October 2017.**

The bidders will submit the tender in two Part system as mentioned below: -

- a) Part – I (Technical Tender) comprises of Section I, II, IV as mentioned above and
- b) Part II (Commercial Tender) comprises of Section III Bill of Quantities as mentioned above.

Each part should be kept in separate sealed covers having Project name, and both this packs should be submitted together in a single sealed cover.

The Tender submission documents by the Tenderer shall be submitted in both hard and soft copy formats. Contractor will submit two signed hard copies as 1 original and 1 duplicate of the documents as outlined above. Any discrepancy between the original and duplicate/subsequent copies of the tender, the original shall be treated as correct.

Also, soft copy of same should be as mentioned below: -

- a) CD of technical bid in technical bid pack, and
- b) CD of commercial bid in commercial bid pack.

Packed and Sealed tender should be addressed to:

**Vice Chancellor
Dharmsinh Desai University,
College Road,
Nadiad- 387001.**

"Tender for Supply, Installation, Testing and Commissioning and handing over of HVAC for OT Area of DR. N. D. DESAI FACULTY OF MEDICAL SCIENCE AND RESEARCH CENTRE, Nadiad."

Any bid submitted by email will be rejected.

10. **Along with tender Pre-qualification sheet shall also be shared, the Vendor needs to fill the details as per the excel sheet, also vendor needs to provide Company's brochure/ profile with the same.**

Unsealed tenders may be summarily rejected. Tender is liable to be ignored if complete information is not given therein regarding the particulars, data, specifications and also the general conditions of the contract and other conditions.

11. The rates & prices shall be deemed to include overhead costs whether on or off the site and all costs direct and incidental for the execution of this contract.

The price & rate is deemed to be inclusive of all taxes & duties payable to local, state and central governments arising out of contractor's work component and shall be borne by the contractor.

Applicable GST % to be mentioned by the Vendor separately in the offer submitted.

The Contractor agrees to comply with all labour laws, regulations or any law affecting Contractor -Owner relationship, and the Contractor further agrees to comply, ensure and secure compliance of all sub-Contractors with all applicable laws.

The Contractor shall also be liable for any liability arising on account of any violation by him of any of the provision of the applicable laws, rules and regulations

The Contractor shall have all the requisite permission and licenses from the appropriate government/authorities to carry out the work undertaken and represents that such license and permissions are existing and valid.

12. The tender for the work shall not be witnessed by a Contractor or Contractors who himself / themselves has / have tendered or who may and has / have tendered for the same work. Failure to observe this condition would render tenders of the Contractors tendering as well as witnessing the tender liable to summary rejection.
13. If it is found that the tender is not submitted in proper manner or contains too many corrections or absurd rates or amounts, it would be open for the Owner to take suitable action which could amount to the rejection of the tender. Quotation qualified by such vague and indefinite expression such as "subject to immediate acceptance", subject to Prior sale" will not be considered & shall be at sole discretion of the owner.
14. Where Tenderer voluntarily offers a rebate for payment, if any, should be enclosed along with tender.

No correspondence/discussion/visits whatsoever will be entertained on the subject unless specifically called by the Owner after opening the tender for technical discussion/price negotiations. Any violation of this shall render the quotation invalid.

15. The Contractor shall comply with the provision of the Apprentices Act, 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Project Manager / Owner may in its discretion cancel the contract. The Contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the Act.
16. Before tendering, the Contractor shall inspect the site at his cost, to fully acquaint himself about the conditions in regard to accessibility of site, nature and extent of grounds, working conditions including space for stacking of materials, installations of T & P etc., conditions affecting accommodation and movement of labour etc. required for the satisfactory execution of the contract. No claim whatsoever on such account shall be entertained by the Owner under any circumstances.

17. The Contractor should read the specifications and study the site carefully before submitting the tender.
18. The Contractor should inspect and verify all plans, elevations and sections shown in the drawings and in case of doubt, obtain from the Consultant required particulars which may in any way influence his tender as no allowance whatever will be made beyond the contract for any alleged ignorance thereof.
20. Owner shall reserve the right to reject any or all and accept any tender without assigning any reason at any stage within validity period and the tenderer shall be bound to perform the same at the rate quoted.

The Owner does not pledge itself and reserves to itself the right of accepting the whole or any part of the tender or portion of quantity offered and the firm/company should supply the same at the rate quoted.

21. The tender for works shall remain open for acceptance for a period of sixty (60) days from the date of submission of the tenders. Acceptance of tender by the Owner shall be communicated by express letter of acceptance or formal letter of acceptance of tender.
22. On acceptance of the tender, the name of the duly authorised representative(s) of the Contractor who would be responsible for taking instructions from the Project Manager shall be communicated to the Project Manager.
23. The successful Contractor shall enter into agreement on non-judicial stamp paper of appropriate value (as per the proforma of Articles of Agreement) suggested by the EIC.
24. The successful Contractor will have to give to the Owner and the EIC a time schedule regarding progress of work and delivery, schedule of various items of work to be done so that the work gets completed within the stipulated time in the form of bar charts.
25. The Contractor's responsibility for the contract shall commence from the date of issue of letter of intent for acceptance of the tender by the Owner.
26. Time is the essence of the contract. The time allowed for carrying out the work from the date of letter of intent is defined in the Schedule of Fiscal Aspect which includes the mobilisation period.
27. Within two weeks of award of work, Contractor shall submit to the project Manager, unpriced copy of purchase order for each bought out item, duly acknowledged by manufacturer / seller giving scheduled delivery date.
28. The successful Tenderer shall submit the Performance Guarantee / Bond in the form of Bank Guarantee from Nationalized / Scheduled bank for the value of 5 % of total contract value to Owner. The said Performance Guarantee / Bond shall be released within two months after the expiry of virtual completion period. Tender which do not fulfil all or any of the conditions in any respect are liable to summary rejection.

29. The successful tenderer within two weeks of award of work shall submit to the Owner and Engineer In Charge, required insurance Policy. Contractor All Risk (CAR) Policy shall be obtained by the Contractor shall be submitted to the owner as said above. Contractor shall take insurance for workman compensation, Third party insurance, Insurance towards his Tools & plants machineries & transit insurance of the material during the transit from respective location to site.

30. The Electric Power and water required for the work shall be arranged by the Contractor at his cost. Further extension & related infrastructure and removal dismantling, relocation of the same if any shall be carried out by the successful Contractor at his own cost, risk and responsibility.

Non-availability of power and water for any reason whatsoever shall not constitute any reason for delay, extra claims or additional cost incurred for the performance of this contract.

31. The suitable space will be identified for storing the materials. The construction of lockable store, watch and ward of the stores shall be provided by the successful Contractor at his own cost including loading and unloading arrangement.

No extra payment shall be made in case of relocation of stored materials from one place to other place as per the site demand and instruction of EIC as many times as required.

The Contractor indemnifies the Owner if any loss whatsoever rising out of theft or proceedings in relation to, during the course of execution of the above contract.

None of the equipment and materials shall be removed from the site without the permission of the EIC.

32. In case of Contractor delaying delivery of certain equipment or material, or failed to replace the material after rejection due to any reason in required time, Owner reserves the right of getting it at site at Contractor's risk and cost , actual Landed cost of material + additional 25% of cost shall be recovered from the Contractor for such item.

34. The Contractor shall not sub-let any work or part of work without the approval of the EIC.

34. The Contractor shall strictly follow the makes of equipment specified elsewhere in the tender document. The Contractor shall not change any makes of equipment specified unless approved by EIC and Consultant.

35. The Contractor will be debited for any damage done by him for any other work of Owner , work done by other agency engaged by Owner viz water proofing or tiling while carrying out his work as.